

# LVCA – GENERAL INFORMATION SHEET

(For ES to provide information to Parents/Students at 1<sup>st</sup> meeting of each school year)

Parent/Guardian Name(s) \_\_\_\_\_

Student Name: \_\_\_\_\_ School Year: 20\_\_\_\_

Phone: 760-248-6800 email: lvca@lvsd.k12.ed.us School website: www.lvcasc.org

School Address: \_\_\_\_\_ Phone: \_\_\_\_\_

ES Name: \_\_\_\_\_ Phone \_\_\_\_\_ E-mail: \_\_\_\_\_@lvsd.k12.ca.us

Office Hours: \_\_\_\_\_

ES Advisor Name: Patti Larriva Phone: \_\_\_\_\_ E-mail: plarriva@gmail.com

Office Hours: \_\_\_\_\_

## The following information is regularly updated for you on the school website (see web address above):

- ❖ Assessment and High School Guidance information (available at the Guidance/Assessment link)
- ❖ School Handbook link

## School Communication flow:

- ❖ Your ES is the primary liaison between the school and you, the parent. Ask your ES for any help or info you need.
- ❖ Call your ES Advisor if your ES is not able to help you to your satisfaction.
- ❖ If you do not have email and are not on the internet, ask your ES to keep you informed of school activities and info.

## What to expect from my ES every week:

- ❖ Your ES will need to see you to collect your attendance form and gather information for a learning record every 5 days maximum, without exception. Your ES will also discuss curriculum choices, approaching test dates, and answer your questions at these meetings.
- ❖ Your ES will collect student work samples at every meeting with you to save for the yearly required student portfolio. Please have selected work available for your ES to take with them. (Copies of student work is acceptable)

## OUR COMMITMENT TO YOU

- Our mission is to support you, the parent, as you make choices regarding your student's education. In order to do this, we provide you with an Education Specialist (ES) who is your primary connection to the school and your first source of information. An Education Specialist must meet face-to-face with the student and/or parent for at least an hour every school attendance days. This allotted time does not include all administrative duties and paperwork related to your student.
- Your ES should answer any questions that you may have about the school, as (s)he is the primary liaison between the school and you, the parent. If (s)he must research the answer and get back to you. If at any time you feel that you are not getting adequate help from your ES, please don't hesitate to contact the ES Advisor listed on your General Information Sheet.
- Some of your student's educational options include free community college classes that your ES will explain.
- We provide all California State mandated tests. We administer the STAR, PE, CELDT, and CAHSEE tests each year. Ask your ES which tests your students will be taking this year, and for more information about what to expect on each test. Our website has links to the State Standards which will be covered on the STAR tests. Sample questions are also available for review on the state's assessment website. Test results are provided to you as soon as they are available, which usually is several months after the test has been administered.
- High School Guidance information is available to you on our school website.